



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SILDA CHANDRA SEKHAR COLLEGE
Name of the head of the Institution		DR. SUJATA TEWARI
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09476333193
Mobile no.		9434509680
Registered Email		silda_cscollege@yahoo.com
Alternate Email		scscnaac2024@gmail.com
Address		SILDA, BINPUR, JHARGRAM, 721515
City/Town		JHARGRAM
State/UT		West Bengal
Pincode		721515
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	PROF. SHAKTIPADA SHIT
Phone no/Alternate Phone no.	09933078787
Mobile no.	9933078787
Registered Email	shaktipadashit872@gmail.com
Alternate Email	scscnaac2024@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.scscollege.ac.in/pdf/aqar/AQAR%202016-2017.pdf">http://www.scscollege.ac.in/pdf/aqar/AQAR%202016-2017.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	No

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	2	2007	31-Mar-2007	30-Mar-2012

<b>6. Date of Establishment of IQAC</b>	08-May-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		

L::asset('/', 'public') ./public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status)}}}

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• Steps towards effective curriculum delivery: It comprises preparation of Teaching Plan by the teachers and dissemination of the same to students. Also this time we prepared an exhaustive and detailed Academic Calendar in place of the earlier sketchy planner of yearlong institutional events and activities. • IQAC was concerned with Teacher welfare and enrichment also. Also teachers were readily allowed to take part in Faculty Improvement Programmes, Refresher Courses and Short Term Courses. • NAAC committee was formed to conduct NAAC related work smoothly. Dr. Nirmal Kumar Mandal was selected as the Coordinator of the said committee. • IQAC appealed to the GB, Silda Chandrasekhar College, for allotting a dedicated room for IQAC. • Departments were requested to conduct seminars. Rs. 5000/ and Rs. 10000/ were granted for State Level Seminar and National Level Seminar respectively.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Consolidation of the mentor mentee	The mentormentee system has been put in

system	place.
Preparation of Teaching Plan and Academic Calendar.	Teaching Plan was prepared and implemented for conducting teaching-learning smoothly. Academic Calendar was prepared adhering to the University guidelines and schedules. State level and National level seminars were organized. Students and faculty members actively participated in those seminars.
Organising several seminars by the departments.	State level and National level seminars were organized. Students and faculty members actively participated in those seminars.
Allotment of dedicated room for IQAC	A dedicated room for IQAC was made ready along with adequate infrastructure.
Faculty improvement	Teachers were allowed to attend various Faculty Improvement Programmes, Refresher Courses and Short Term Courses.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body	12-Jul-2024

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	19-Feb-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Our institution has four modules of Information Management System. Currently operational softwares are Learning Management System (LMS), AIMES Cloud, COHA Cloud and College Website. Learning Management System (LMS): LMS is designed for delivering educational courses. Our students can easily access
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learning materials anytime anywhere from the software. Our students were highly benefited in the lockdown period because of this software. AIMS Cloud: We used this platform to manage the following systems. 1) Students Management System 2) Fees Management System 3) Finance Management System 4) Employee Management System 5) Student dashboard This software is highly secured and help us to manage large scale data easily. Students faculties can access the system from anywhere with an internet connection. KOHA Cloud: we procured the KOHA cloud software for automation and digitalization of the library. 1) Automation of Library functions: It streamlines cataloging, circulation and accusation process of books. 2) ELibrary Management: It facilitates the creation of digital libraries providing access to a wide range of electronic resources for the students. 3) User friendly interface: Its intuitive design makes it easy to access the library for both staff students. 4) Enhanced Resource Discovery through OPAC: Its advance search features help the students find materials books quickly and efficiently. 5) Customizable reports: It helps the library staff generate reports for usage statistics, helping the librarian access resource utilization and make informed decision. 6) College Website: Our College has a well designed website. It helps our stakeholders to stay organized and informed. Here are several ways it supports our students. 1) Admission Programme information: It provides details on courses, degrees, admission requirements, deadlines and application processes. 2) Academic Resources: Students can access syllabi, course materials, academic calendar, library resources. 3) Students Service and Even Announcement: It provides information on scholarship, counselling services, Career guidance. Students can stay informed about the upcoming events such as seminars, workshop, students activities.

## Part B

### CRITERION I – CURRICULAR ASPECTS

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since we are an affiliated college under Vidyasagar University, we are bound to follow the syllabus and academic calendar as provided by the University at the beginning of the academic year. Syllabus is distributed among the faculty members in the respective departmental meetings. An overall discussion on teaching-learning process and a schedule on conduct of internal evaluations is also done in the Teachers Council meeting. The Choice Based Credit System (CBCS) was introduced in Science streams of Under Graduate curriculum. Orientation programme has been arranged with the newly admitted 1st semester Science students. As part of the CBCS curriculum, students are encouraged to attend the classes regularly because marks are credited on the regularity in classes as well as internal assessment. Students of 2nd year, final year and also 1st year (only Arts stream) are still in yearly pattern. Running of yearly and semester pattern simultaneously is really a challenging task. Before appearing to the semester and yearly examination departments arranged some tutorial classes for the students. A fraction of the students remains to qualify in Part-I examinations in yearly pattern. All the Head of the departments are requested to arrange special remedial classes for these students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Honours in Mathematics	01/07/2017
BSc	Honours in Geography	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Department of History, Organized an Educational trip to Shushunia, Bankura, West Bengal.	48
BA	Department of Bengali, Organized an Educational trip to....	35
BA	Department of Santali, Organized an Educational Trip to Dandbus(Dahardi) , Mayurbhanj, Odisha.	10
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<b>No Data Entered/Not Applicable !!!</b>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. Hons. in Bengali	91	240	87
BA	B.A. Hons. in English	43	80	32
BA	B.A. Hons. in History	70	145	51
BA	B.A. Hons. in Philosophy	43	53	13
BA	B.A. Hons. in Political Science	43	60	10
BA	B.A. Hons. in Sanskrit	55	48	26
BA	B.A. Hons. in santali	28	84	27

BCA	BCA	36	75	18
BSc	B.Sc Hons. in Geography	19	48	14
BSc	B.Sc Hons. in Mathematics	69	32	8
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1403	Nil	22	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	22	10	2	0	0
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college uses various ICT enabled tools to enhance the quality of teaching-learning like: Online classes, seminars are conducted through Microsoft Teams, G-Suite, AIMS LMS, Zoom, Google Meet etc. Whatsapp groups were formed for the students of each course, and study materials were shared through these groups. All class, webinars, and other notices were shared through these groups. Students are provided hands-on-training on their discipline specific software applications like MS Office, C, C, Tally etc. Projectors are available in different classrooms for conducting effective presentation based lectures. Almost all of our departments are equipped with one desktop computer. Campus is enabled with high speed wifi connection. The online learning environments are designed to train students in open problem-solving activity. Wi-Fi Enabled Campus helps teachers and students to learn from online resources along with text books. Our college has access to n-list databases by virtue of which we have access to a huge number of e-journals and e-books. The year 2020-2021 has been a year almost totally under lockdown due to COVID. As such, all teaching and learning during this year has been online, with the assistance of ICT tools. Teaching was conducted through either Google Meet or Zoom. Webinars have been organized regularly, on National and International levels. The online classes were made interesting through Powerpoint presentations and use of internet. As the blended mode became the order of the day, so now all activities continued both in online and offline mode.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1403	22	Nil

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D



16	14	2	0	3
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Assessments are conducted as per the academic calendar provided at the beginning of the academic year. Notice specifying the dates of the internal assessments are also issued and circulated across the student notice boards and college websites. After the internal assessment is over, the answer sheets are evaluated by the respective faculty and displayed to the students where their areas of weakness are pointed out and accordingly appropriate guidance for improvement are provided. For a section of students who failed to attend the internal examination on scheduled dates or those who want to reappear for the test in an attempt to score more satisfactory marks, the internal examinations are rearranged on request. In addition to internal examinations, students are also evaluated regularly through continuous internal evaluations which keep the students academically engaged throughout the semester and also help in proper revision of their syllabus.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

<b>No Data Entered/Not Applicable !!!</b>
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## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<b>No Data Entered/Not Applicable !!!</b>
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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Bengali	45	45	100

		(Hons.)			
ENGH	BA	English (Hons.)	13	12	92
HISH	BA	History (Hons)	8	8	100
PHIS	BA	Philosophy (Hons)	0	0	0
PLSH	BA	Political Science (Hons)	1	1	100
SANH	BA	Sanskrit (Hons)	24	22	91
SNTH	BA	Santali (Hons)	11	11	100
GEOH	BSc	Geography (Hons)	6	6	100
MTMH	BSc	Mathematics (Hons)	2	2	100
BCA	BCA	BCA	12	7	58
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
<a href="#">View Uploaded File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	3	9	Nill
Presented papers	7	1	5	Nill
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1595274	1595274

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.11	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28149	Nil	48	Nil	28197	Nil
Reference Books	4270	Nil	Nil	Nil	4270	Nil
Journals	720	Nil	Nil	Nil	720	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	1	2	2	0	1	0	2	0
Added	0	0	0	0	0	0	0	0	0
Total	65	1	2	2	0	1	0	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
243966	Nil	243966	Nil

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Governing Body is the highest body of the college. It constitutes the different committees like Finance Committee, Purchase Committee, and Building Committee etc. by inducting some experienced members of the Governing Body, senior faculty members including the non-teaching staff and students' representatives of the college. The proposals of different departments for their respective requirements are submitted to the Principal. These are subsequently placed in the GB meeting while finalizing the yearly Budget proposal of the college with due approval from the Government Body. For any kind of purchase like laboratory equipments, library books, computers, photocopier etc. above the amount of Rs. 100000/- (Rupees one lakh), Principal invites quotations through the college website. In case of expenditure of any Government grant (more than Rs 5.00 Lakh) Govt. rules are followed by inviting e-tenders with subsequent submission of utilization certificates. A minimum of 03 quotations are required for selection of the lowest one. All the resolutions of the Finance Committee and Purchase Committee are approved by the college GB. For annual maintenance contracts of the equipments, generator, aqua guards, photocopier and computers, Principal invites quotations in similar way with subsequent selection of the lowest ones in the Purchase Committee meeting

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	SVMCM	18	324000
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The last elected body of Student Council (Students' Union) looks after Student matters within the guidance of the institute. Under the ambit of this forum students are encouraged to be a part of the decision-making process supporting democratic form of governance. The members of the Students' Council are generally involved in various activities throughout the year including the Fresher's welcome, Annual Fest, Saraswati puja, celebration of Teachers' Day Raksha bandhan etc. In the Annual Sports Event student support the concerned teachers is critical. They actively help with student coordination, enlist the names of participants across different events, help in event management as well as prize distribution. Apart from these events, students are also actively engaged in different events conducted by the National Service Scheme (NSS) of our college.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

**No Data Entered/Not Applicable !!!**

5.4.3 – Alumni contribution during the year (in Rupees) :

**No Data Entered/Not Applicable !!!**

5.4.4 – Meetings/activities organized by Alumni Association :

**No Data Entered/Not Applicable !!!**

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college authority encourages decentralization of activities at various levels. Plan of academic development and infrastructural development for the college are discussed in the Teacher's Council. Various sub - committees constituted for the purpose of facilitating academic and infrastructural developments and IQAC. The plan of development thus prepared are placed in IQAC and finally to the Governing Body, the highest statutory body of the college. Representatives from students, teachers, support staff, government and affiliating university etc. are included in these committees and governing body. The college authority encourages decentralization of activities at various levels. For example NSS advisory committee and NSS programme officers



look into the various extension activities and social services, admission committee manages the online admission process and other sub-committees also addresses the specific issues for addressing which they are set up.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College affiliated to Vidyasagar University, West Bengal conducts admission of students as per rules and regulations of the Department of Higher Education, West Bengal. The application procedures for taking admission into our college as well as publication of merit list are conducted entirely in an online mode. The applicants are asked to attend a counseling session organized by our college as per their rank in the merit list. Selected candidates are allowed to admission after payment of the requisite admission fees. Selected candidates are allowed to admission after payment of the requisite admission fees. Already enrolled students, after appearing for their annual or semester examinations, take admission to subsequent year or semester by paying the admission fees through banks.
Industry Interaction / Collaboration	There has been no such interaction or collaboration with any corporate sector till date.
Human Resource Management	As students are the major stakeholders, our efforts are always directed towards their academic progress through improvement in service delivery of all sorts. We have two categories of staff - teaching and non - teaching to support their education. Although the teaching staff ( consisting of fulltime teachers and librarian in substantive post, part - time teachers and guest - teachers ) are engaged mainly in the teaching and mentoring they also actively participate in administrative work like admission and other academic and extra - curricular activities. On the other hand, the non - teaching staff are engaged in official work, laboratory maintenance, gardening, cleaning and sanitization etc. Our college has a number of committees to manage co-

curricular activities that are observed from time to time. Salary of full time and part - time teachers, librarian and permanent nonteaching staffs are granted by the government through the HRMS portal. Employment of the guest - teachers and guest nonteaching staffs is governed by the management and their remuneration is paid from college funds directly to their bank accounts.

Library, ICT and Physical Infrastructure / Instrumentation

Our college has a spacious well equipped and partially automated library, secured under CCTV surveillance. The library currently facilitates only online catalogue service (OPAC) which is accessible only in library premises. 48 new books have been added to the library collection. Subscription of N - LIST database has been renewed. The college office has been upgraded through the installation of a computerized accounting module. A separate space for periodicals and newspaper reading section has been set up in the library.

Research and Development

Silda Chandrasekhar College always inspires its teachers to carry out active research but without compromising the completion of syllabus. College sanctions required leaves to the teachers to attend seminars, to arrange required excursions and field works and to visit other research institutions and to interact with other research scholars for the betterment of overall performance of the Research work. Faculties are constantly publishing their works in indexed and peer reviewed National and International Journals.

Examination and Evaluation

The Examination and evaluation are divided into two parts - internal and external. The internal examination is of a smaller weight age and is conducted by the teachers of our college through various modes like class tests, viva - voice, project - work etc. The external examination, on the other hand, is conducted once a year and all activities starting from allotment of examination centers, setting - up of question papers, evaluation of answer sheets to award of marks - sheets is entirely governed by Vidyasagar University. Students have to qualify in every examination of the

	three academic years to obtain their graduation degree.
Teaching and Learning	Students are considered as the future of a nation and teachers are believed to be the architects of this project. Learning is an indispensable tool that nourishes budding minds and soothes their soul. Most of the teaching learning process has been done in the classroom using blackboard/ whiteboard and chalk/pen. Some PPT slides are prepared to present more interestingly to the students using ICT or smart classrooms. In practical based classes, the respective teachers guides the students to do and on experiment. Some departments arrange field work based study tour.
Curriculum Development	The college is under the academic jurisdiction of the Vidyasagar university, therefore curriculam development is finalized by university. However, college teachers are members of Board of Studies in various subjects at UG level. Routine Committee prepared class routine at the beginning of the session. To complete the syllabus in time, some guest teachers are appointed by GB as per university norms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The management Information system has a database of details of staff, students, financial matters and all the important information necessary, thus helping the administration identify trends and focus areas for planning for future all - rounded growth of the college Similarly, data pertaining to admissions, University regulation and results form part of the data for the academic progress of the institution. Budgeting and planning for expenditure on fixed assets is expedited at the click of the mouse. Information sought by the department of Higher education, likewise is available in the system.
Administration	In case of college administrative functions, e-governance has significantly helped by enabling the sharing of information with minimum time and effort e.g. posting of different types of college notices and university circulars on the college website for all the stakeholders, as

	<p>well as sending out urgent notifications to the higher authorities or the office staff or faculty members as and when required through e-mail. This enables smooth functioning of administration as well as proper referencing and documentation. All the developmental activities are uploaded to the website for the publicity of the college.</p>
Finance and Accounts	<p>All the finance and accounts related work including salary payments ar other payments and receipts are maintained through HRMS software system. Tax related procedures are executed and supervised digitally.</p>
Student Admission and Support	<p>A complete online mode of admission process has been introduced. Physical verification of testimonials is done after the commencement of class. Merit is the sole criterion for admission.</p>
Examination	<p>All information related to internal examinations by the college are shared with the students through e-notices posted in our college websites as well as in the notice board. All information starting from form fill up, examination schedule, university guidelines as well as seating arrangements in case of university exams are communicated in a flawless and timely manner to the university website. Result analysis has been published in the college website.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Credit Co-operative Society, GPF, Group Insurance, Medical Leave, Maternity Leave.	Employees Credit Co-operative Society, GPF, Group Insurance, Medical Leave, Maternity Leave.	Student union fund , Different Government Scholarship Schemes.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No internal financial audit has been conducted by our institution so far. External financial audit is conducted on the directives of the Department of Higher Education, West Bengal. The external / statutory audit has been completed up to the session 2022-2023.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	Jain Prasad co	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.3 – Development programmes for support staff (at least three)

**No Data Entered/Not Applicable !!!**

**6.5.4 – Post Accreditation initiative(s) (mention at least three)**

1. Initiatives are being constantly taken to introduce Santali as a PG subject.  
 2. College has taken initiative not only to establish medicinal garden but also its continuous upliftment and upgradation. 3. Initiatives are being taken to develop a Central computer Laboratory with large number of computers integrated with internet and computational facilities.

**6.5.5 – Internal Quality Assurance System Details**

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

**6.5.6 – Number of Quality Initiatives undertaken during the year**

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

**7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

**7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:**

Percentage of power requirement of the University met by the renewable energy sources
<b>No Data Entered/Not Applicable !!!</b>

**7.1.3 – Differently abled (Divyangjan) friendliness**

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

**7.1.4 – Inclusion and Situatedness**

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nill	1	01/12/2017	1	World AIDS DAY observati on	AIDS	75

No file uploaded.

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2017	Nil	143
Celebration of Republic Day	26/01/2018	Nil	123
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

In order to preserve an eco-friendly campus, the following initiative has been taken into consideration. (1) World Environment Day is regularly celebrated on 5th June whereby NSS Programme Officers with their students and take initiative to plant more trees inside the campus and hostel premises and spread awareness about the necessity of environmental conservation in order to make a pollution-free and oxygen-rich atmosphere. (2) Plantation drives are organized on regular basis with various kinds of plants and trees. (3) No smoking campaigning is conducted by the NSS units every year, which helps in making the perfect and conducive ambiance for education and good health of the students, staff and teachers. (4) Awareness programme on Waste-management is regularly organized by the NSS units of our college and in addition to this, the campus is trying to make plastic free. (5) Implementation of environmentally sustainable practices and efforts towards maintenance of the greenery inside the campus has always been our priority.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

(1) Use of advanced means of educational technologies through adoption of a well decorated smart classroom and 2 (two) ICT-enabled teaching room. (2) Our college campus has more than 1000 trees, which are comprising of its aesthetic value, provides adequate shade and helps maintain a green and ecofriendly environment. Tree plantation drives are regularly organized by the NSS units of our college in order to add more greenery to the campus as well as to raise student awareness on conserving environmental resources.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Silda CS College has been providing a platform for holistic education and all-round development of students in and around the 'Jangalmahal'. Most of the students of this college come from very poor background and under-privileged sections of the society and, are often the first-generation learners. Therefore, maintaining an equilibrium between growing opportunities and better quality in the academic arena has been the major challenge of this region. Besides, this area had faced maoist intrusion and violent disturbances for a

long time and yet in spite of that the institution aims develop and empowerment of students through education that fosters knowledge and skills, promotes of equality, national integration, moulds character through discipline and rigour and therefore, creates an open mind of the pupils. The following primary features of the college are mentioned below: (1) a large green campus is another distinctiveness of our college (2) poor and meritorious students are supported financially, (3) the students are motivated for their higher education and (4) sports and cultural committees are in continuous searching for the talented students by arranging cultural/sports competitions and recommend them for participation in higher level events. Finally, the gardening and plantation are one of the regular activities of the National Service Scheme (NSS) students of our college.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

- We shall approach the appropriate authority for sanctioning the new courses in UG.
- Introducing career-oriented certificate courses.
- Introducing departmental library.
- Extinction of library reading room.
- Installation CC TV Camera.
- Introduction of new courses.
- Up-gradation of teaching-learning and evaluation process.
- Increase the student support system.